

This award recognizes the contributions of Foreign Service youth in their community, whether domestic or overseas. The service can be a one-time project or a combination of smaller service activities.

**Deadline:** Sunday, **March 31, 2019.**

**Prizes:** Two winners will each receive \$2,000 and will be honored at the Youth Awards Ceremony at the Department of State in June 2019.

**Eligibility:** All Foreign Service youth are eligible to participate, except prior winners and those whose parents are FSYP Directors or employees. For the purposes of the contest, the term Foreign Service youth applies to dependents of U.S. citizens who are employed by U.S. foreign affairs agencies, eligible for overseas assignment and report to Chief of Mission when at Post.

**Entry Fee:** Entry is free for members of families with current membership in the Foreign Service Youth Foundation (FSYP) by the time of submission. If you are not a member of FSYP, please submit a \$20 entry fee online via PayPal.

**Nomination Procedure:**

- Youth may be nominated by anyone who has knowledge of the service, including parents, friends, teachers, or by the FS youth themselves.
- The nominating sponsor or nominee completes an Entry Form (attached).
- A Narrative, completed by the nominee or by the nominating sponsor, should describe the nominee's service to the community. Service can be a one-time project or a combination of smaller service activities.
- Each entry must include two (2) supporting letters from members of the community, such as teachers, counselors, coaches, or other non-family authority figures.
- Nominees who did not write their own Narratives must attach an additional Personal Statement about their service experience.
- Entries must include at least two (2) photos (jpg format) of the nominee, one of which must show the nominee involved in a service project setting.
- Nominations must include a Signature Page (attached) including a signature of a USG official verifying eligibility.

**Submissions**

Please submit the entry form and all supporting documentation via email to [FSYP@FSYP.org](mailto:FSYP@FSYP.org) by the March 31, 2019 deadline.

**Expectations of Winning Applicants:**

- Provide a short bio and personal photo that will appear in various Foreign Service news outlets.
- Permit details of their project to be published on the FSYP website or in FSYP publications.

**About the Sponsor:**

Prizes are made possible by Clements Worldwide, the leading provider of insurance for expatriates, international schools, multinational businesses and relief organizations. Founded in 1947, Clements offers worldwide auto, property, health, life and commercial insurance, directly and through domestic and international brokers. Excellent customer service and superior claims response are enjoyed by customers in more than 170 countries around the globe. [www.clements.com](http://www.clements.com)

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**Nominee Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Age: \_\_\_\_\_ Grade: \_\_\_\_\_ School: \_\_\_\_\_

Email: \_\_\_\_\_ Current Post: \_\_\_\_\_

Name of Parent(s) or Guardian(s): \_\_\_\_\_

Agency of Employment: \_\_\_\_\_ Official USG Email: \_\_\_\_\_

Parent Personal Email: \_\_\_\_\_

My family is a member of the Foreign Service Youth Foundation.  Yes  No

If you answered "No" above, please choose one of the following responses:

My family is not yet a member but we have completed the membership application and submitted payment.

No, my family is not a member of FSYP. We do not wish to join at this time. The \$20 entry fee has been paid online.

**Nominating Sponsor Information** (if different from applicant)

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Email: \_\_\_\_\_ Place of Employment: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Relationship to Nominee:

The activity I am describing refers to a  one-time project  multiple service activities

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For this section - electronic signatures are acceptable. Use the format /S/ with full name.

**Nominee Acceptance**

I accept this nomination for the 2019 Community Service Award.

\_\_\_\_\_  
Signature of nominee

\_\_\_\_\_  
Date

**Parent Acceptance**

I support my child's nomination for the 2019 Community Service Award. I understand that pictures submitted with the nomination or taken at the awards ceremony may be used on FSYP's, Clements' and/or the State Department's websites, or posted to their respective Facebook pages or in other FSYP publicity. Unless otherwise stated, I hereby grant permission for such use.

\_\_\_\_\_  
Signature of parent

\_\_\_\_\_  
Date

**Verification of Eligibility**

The nominee is a member in good standing of the U.S. Mission community (overseas) or the U.S. foreign affairs community (domestic). The nominee has a U.S. citizen parent/guardian who is employed by the Department of State, Agency for International Development, Foreign Commercial Service, Foreign Agriculture Service, Department of the Treasury, Peace Corps, and Centers for Disease Control and Prevention, or other U.S. Government entity that sends personnel abroad who report to the Chief of Mission at post.

\_\_\_\_\_  
Signature of U.S. Government official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Agency

\_\_\_\_\_  
Official e-mail

**3. Narrative**

This section should be completed by the Nominating Sponsor (the individual who is recommending the nominee for this award (If the nominee is nominating him/herself, he/she must complete this section). The community service described in this section, and for which this individual is being nominated, can be a one-time project or a combination of multiple service activities.

This narrative, completed on a separate page, should include the following:

- Describe the nominee's outstanding volunteer effort in community service or in service to his/her peers. Explain how he/she satisfied at least one of the following requirements in an outstanding way:
  - a. Served the needs of a particular group or increased awareness about their needs
  - b. Encouraged relations with the host country
  - c. Kept alive an American tradition
  - d. Met an emergency need
- Describe the level of impact of the volunteer work on the group it was intended to serve.
- Describe the duration of the commitment. Be sure to include the number of years, or months, or approximate number of hours committed to this activity.
- Describe what makes the volunteer activity unique and/or extraordinary.

**4. Personal Statement**

If an individual other than the nominee wrote the Narrative in Section 3, then the nominee must write a Personal Statement. On a separate page, the nominee should describe his/her community service project or activities, any particular challenges related to the service project or activities, and the impact the service project or activities has had on the nominee. (Maximum: 750 words)

**5. Impact Statement** One paragraph each:

- How many hours did you spend (one-time, weekly, monthly, annually) over what period of time (days, weeks, months, years) on your project? (Maximum: 200 words)
- How would you quantify the impact of your project(s) in terms of people helped, dollars raised, etc.? (Maximum: 200 words)

**6. Supporting Letters (2)**

Include two (2) supporting letters from members of the community, such as teachers, counselors, coaches, or other non-family authority figures. Do NOT send transcripts, award certificates or other documents.

**7. Photographs (minimum 2)**

Include a minimum of two (2) photos (in jpg. format) of nominee. At least one should be an individual photo of the nominee and at least one other photo should feature the nominee involved in their community service.

**8. Required Signatures**

Complete the attached Signature Page (page 5) which requires the signatures of the nominee, nominee's parent/guardian and a USG official.